XAVIER UNIVERSITY

PATNA

Digha-Aashiyana Road, Digha Ghat,
Patna- 800011, Bihar, India

Estd. 2025

Controller of Examinations
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Ref. No.: XUP / EXAM /CIR /2026 /111 Date: 17 November, 2026

END SEMESTER EXAMINATIONS

XUP 1 (Semester 1) & MCOM (Semester 1), 2025-2026

Online Form Filling for BACKLOG Students (Backlog)

All students who have backlog papers in programmes BBA / BCA / BCO / BEN / BEC / BMC (Semester 1 & MCOM (Semester 1) for the academic year 2025 – 2026, are hereby informed that the University is inviting forms for appearing in the forthcoming Backlog Examinations.

Eligible students are required to complete the filling of form within the stipulated deadline as mentioned below:

Form Filing Commencement Date: **28.11.2026 (Saturday)**

Last Date for Form Filling: **02.12.2026 (Wednesday)**

Examination Fee for Backlog Papers					
Sl. No	**Programmes**	**Semester**	**Exam Code**	**Category**	**Examination Fee**
1	**UG Programmes** (BBA / BCA / BCO / BEN /BEC /BMC)	Semester 1	2601BLG	Backlog	Rs. 500/- per paper (Theory / Practical / Combined)
2	**PG Programmes** (MCO)	Semester 1	2601BLG	Backlog	Rs. 500/- per paper (Theory / Practical / Combined)

Important Instructions:

1. Students must carefully verify their backlog papers and ensure that all pending papers are correctly mentioned in the examination form.

2. Students should fill in the examination form using their correct registration number, programme, semester and papers.
3. The examination form and the prescribed fee must be paid within the notified deadline.
4. Students are advised to retain a copy of the submitted examination form and fee payment receipt for future reference.
5. Any discrepancy in the backlog paper details must be brought to the notice of the examination department or the office of the Controller of Examinations before the last date.
6. No request for form submission after the stipulated deadline shall be entertained.
7. All successful candidates can download the admit card for backlog exams from the examination portal using student's credential.
8. In the event of any discrepancy or error found in the Hall Ticket, these should be reported to the examination department for correction. On all backlog exam days, students must possess admit card to appear for backlog Examinations.
9. Manual (step by step guidelines) for Form filling of backlog will be shared with you shortly.

Fr. Dr. Alphonse Sebastian, SJ
Controller of Examinations
Xavier University Patna
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