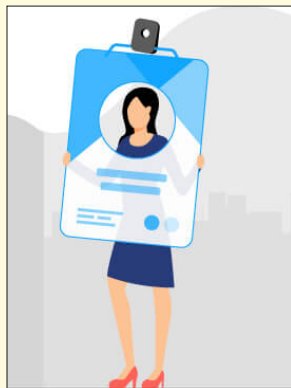


CODE OF CONDUCT FOR STUDENTS

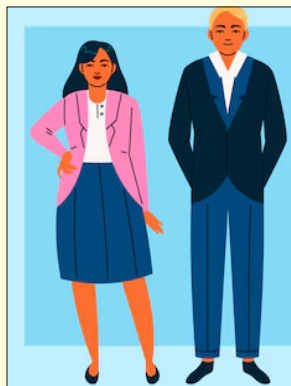
1.1 RULES REGARDING ID CARD

- i. The University issues ID cards to enrolled students, faculty, staff, and other eligible associates to verify their identity and manage access to University services and facilities.
- ii. ID card is to be carried always.
- iii. ID cards are non-transferable and should only be used by the individual to whom they are issued for authorized purposes.
- iv. Misuse, defacement, modification, or tampering with an ID card is prohibited and may result in disciplinary action.
- v. Cardholders must keep their ID cards secure and notify the Registrar's Office immediately if the card is lost or stolen.
- vi. ID cards are required to access University services and facilities, including library, labs etc.



1.2 UNIVERSITY DRESS CODE RULES

- i. All students, are expected to dress in a manner that reflects modesty, professionalism and Indian culture. This includes avoiding clothing that is excessively revealing, offensive, or inappropriate for an academic environment.
- ii. Male students: Trousers/Jeans + Shirt/Kurta/T-shirt with collar (without any slogans, pictures, images, etc.)
- iii. Female students: Salwaar Kurta + Dupatta; Jeans + Kurti; Formal Shirt + Trousers (University



T-Shirts only on Saturdays).

- iv. For boys round-neck t-shirts are strictly prohibited.
- v. For girls t-shirts, skirts and shorts are not allowed. Girls may wear the university t-shirt only.
- vi. Any types of captions or writings on shirts/T-shirts etc. is prohibited.
- vii. Formal attire is required for special events such as convocations, commencement ceremonies, and official university functions. This includes suits, dresses, and appropriate footwear.
- viii. Athletic and recreational wear is permitted in designated areas such as the gym, sports fields, and recreational centers. However, students must change into appropriate attire before entering academic buildings or administrative offices.
- ix. In case of failure to comply with these dress codes, appropriate action will be initiated.

1.3 UNIVERSITY TIMINGS

- i. We begin the day with a short meditation conducted at 8.56 a.m., followed by an Inter-religious prayer conducted by the students, and a thought for the day.
- ii. The first hour begins at 9.00 a.m. After each hour there will be a break for 5 minutes. Each hour consists of 50 minutes.
- iii. The lunch break will begin at 11.40 am and will end at 12.10 pm.
- iv. The medium of communication in the campus is English.
- v. Attendance will be taken at each hour. Students who are not present in the classroom when the attendance is taken will lose attendance. Late comers may be allowed to attend the class without attendance.



1.4 RULES REGARDING STUDENTS' BEHAVIOUR ON THE CAMPUS

- i. Students should be seated in their respective classrooms at the stroke of the bell and must maintain calmness while waiting for the teacher.
- ii. Students must rise when the teacher enters the classroom, remain standing till they are directed to sit, or till the teacher takes his/her seat.
- iii. Do not carry eatables into classrooms, libraries, computer labs, etc.
- iv. Smoking and consumption of alcohol/drugs are strictly prohibited on campus.
- v. Ragging of any kind, inside or outside the university, will not be tolerated.
- vi. Treat university property and the property of others with care. Do not damage, deface, or misuse facilities, equipment, or materials. Damage to university property by students is punishable and must be compensated.
- vii. Eve-teasing, objectionable personal comments, and obscene gestures will be dealt with seriously.
- viii. Public display of affection is strictly prohibited.
- ix. Stealing, fighting, and other misbehaviour will be dealt with very seriously.
- x. Possession of firearms, knives, or sharp objects is strictly prohibited.
- xi. Do not post or fix any posters on university walls without permission.
- xii. Smoking anywhere on the university premises is strictly prohibited.
- xiii. Park only in designated areas and follow all parking regulations. Ensure your vehicle does not obstruct traffic or emergency access.
- xiv. Use social media responsibly. Avoid posting content that



could harm the university's reputation or the privacy of others.

- xv. Avoid discriminatory language and behaviour based on race, gender, religion, sexual orientation, or other characteristics.
- xvi. Address conflicts peacefully and constructively. Seek mediation or assistance from university authorities if needed.
- xvii. Participate in university activities and events to foster a sense of community and school spirit.
- xviii. No student shall display banner, flags, flex etc. or circulate notices, pamphlets, leaflets etc. inside the university campus without the authorized permission from the principal.
- xix. Follow all safety and security guidelines, including reporting suspicious activities and using campus security services when needed.
- xx. Students must avoid resting legs on the wall.
- xxi. Students are not allowed to pluck flowers/ fruits from the garden
- xxii. Healthy inclusive relationship should be maintained in the campus. A relationship that is objectionable and tarnishing the image of the university shall be reported to the concerned parents.
- xxiii. Respect and maintain physical boundaries with your peers and close friends.
- xxiv. Treat all members of the university community—students, faculty, staff, and visitors—with respect and courtesy.
- xv. Maintain a conducive learning environment by being attentive, participating actively, and avoiding disruptive behaviour during classes.
- xvi. Keep noise levels to a minimum in academic buildings, libraries, and other quiet areas to avoid disturbing others.
- xvii. Save electricity and water.
- xviii. No photocopies of certificates will be provided to the students for any purpose from the university office.
- xxix. University maintains equal distance from all political organization and ideologies. Students are strictly prohibited from organizing, attending or participating in any activity or

agitation sponsored by political parties.

- xxx. No student shall solicit fund from the students in the campus without the permission of the Registrar.
- xxxi. Students going to participate in inter-collegiate competition must seek prior permission and carry the letter of approval from the Registrar.
- xxxii. Loitering of students in the corridors of the university buildings or sitting on the steps of the staircase or on the steps of the portico of the university during lecture or free hours is not permitted.
- xxxiii. University encourages study tours, picnics and outings with an explicit, prior written permission from the Principal or his delegate. No such outing will be permitted without at least one male and one female faculty member accompanying the group. All expenses including those of the accompanying faculty must be borne by the students. The students should submit a letter of consent by the parents.

1.5 MISCONDUCT AND CARDS

Students who commit serious misconducts shall be given: Yellow / Red Card

(i) Yellow card (last but one chance)

Yellow Cards may be issued, in case of:

- i disturbing the classes
- ii. Shouting, screaming or speaking very loudly,
- iii. using chewing gum/gutka in the campus,
- iv. using abusive and vulgar language,
- v. talking in the exam hall,
- vi. looking at the answer sheet of other students during exams,
- vii. not obeying the staff members and members of the



- management,
- viii. any other serious matter as per the discretion of the members of the management.

(ii) Red card (last chance)

Red Cards may be issued, in case of:

- i. If yellow card is repeated thrice, a student shall be given a red card.
- ii. Red card may be issued for disrespecting, back answering,
- iii. humiliating staff members and members of the management,
- iv. aggressive arguments involving abusive language,
- v. copying in examinations; using chits, mobile or any other means,
- vi. contacting parents/ guardians/ outsiders at the time of crisis before informing the university authorities,
- vii. any attempt to malign anybody or inciting troubles through the use of social media which comes under cyber-crime.
- viii. Any other very serious matter as per the discretion of the members of the management.

(iii) Green Card:

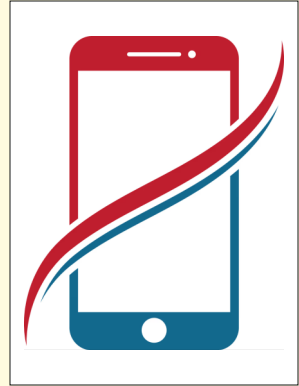
The Green Card system promotes a culture of kindness, respect, and achievement within the University community. It encourages students to strive for excellence and fosters a supportive environment where everyone has an opportunity to succeed. Green cards are awarded to students whose conduct and behaviour are exceptionally good and inspiring to the others. Any exemplary behaviour, achievements, or contributions to the public attract a Green Card.

1.6 USE OF MOBILE PHONE AND SOCIAL MEDIA

- i. Use of mobile phones is strictly prohibited inside the classroom, library, labs, etc.
- ii. Refrain from using mobile phones in a manner that disrupts

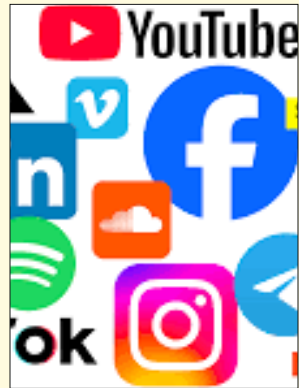
or distracts others, such as loud conversations or playing games in public areas.

- iii. Be cautious about sharing personal information and university data through mobile phones. Avoid discussing sensitive or confidential matters in public spaces.
- iv. Obtain permission before taking photographs or recording videos of individuals or events. Respect privacy and intellectual property rights.



1.7 SOCIAL MEDIA USAGE GUIDELINES:

- i. Maintain a professional online presence. Avoid posting content that could be considered inappropriate, offensive, or unprofessional.
- ii. Adjust privacy settings on social media accounts to control who can view personal information and posts.
- iii. Engage in respectful and constructive communication on social media platforms. Avoid harassment, bullying, or any form of online abuse.
- iv. Respect intellectual property rights. Do not share or reproduce copyrighted material without proper permission.
- v. When representing the university on social media, ensure that all communications are accurate, truthful, and in line with the university's values and policies.
- vi. Use social media to promote university events and activities, but ensure that all information is accurate and approved by the relevant authorities.
- vii. Report any instances of social media misconduct, such as harassment or the spread of false information, to the



university's administration or designated authorities.

- viii. Be aware of cybersecurity risks and take necessary precautions, such as using strong passwords, enabling two-factor authentication, and avoiding suspicious links or downloads.
- ix. Use social media to engage positively with the university community, sharing achievements, participating in discussions, and supporting fellow students and faculty.

1.8 REGULATIONS ON CURBING OF RAGGING

Ragging refers to any form of physical or mental harassment, bullying, or abuse inflicted on new students (often referred to as "freshers") by senior students or groups. The Government of India has taken strict measures to combat ragging, and the Supreme Court of India has defined ragging as a criminal offense. The following actions are considered as ragging:



- i. Any conduct by any student or students whether by words spoken or written or by an act with rudeness affecting a fresher or any other student.
- ii. Indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student.
- iii. Asking any student to do any act which such students will not in the ordinary course do and which has the effect or causing in generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student.
- iv. Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher.
- v. Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.

- vi. Any act of financial extortion or forceful expenditure burden put on a fresher or any other student.
- vii. Any act of physical abuse including all variants of sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person.
- viii. Any act or abuse by spoken words which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher of any other student.
- xix. Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.
 - x. Using electronic communication, such as social media, emails, or text messages, to harass, threaten, or embarrass freshers.
 - xi. Discrimination, harassment and offensive conduct against any person, student on the basis of race, color, religion, sex, national origin, creed, etc.
 - xii. It's important to note that ragging is illegal and strictly prohibited in the university. The university has implemented an anti-ragging committee and helpline to ensure the safety and well-being of students. If any student or staff member is found guilty of ragging, they can face severe consequences, including expulsion, suspension, and even criminal charges.
 - xiii. If a student experiences or witnesses ragging, it is important to report it immediately to the university authorities or the designated anti-ragging committee. Reporting such incidents can help prevent further harm and ensure a safe learning environment for all students.
 - xiv. Ragging is a major offence. Students indulging in ragging even in a “friendly” way or encouraging ragging will face immediate dismissal from the university. No justification in this regard is acceptable.
 - xv. Ragging is a cognizable offence and those who indulge in it or encourage it will be handed over to the appropriate legal authorities as per: G O. Ed 122 URC-96 dated 16-01-1997

xvi. In case of any incidents regarding Ragging
Contact:

Coordinator, Anti-Ragging Committee

Email: anti-ragging@xup.ac.in

